

QUALITY MANAGEMENT MANUAL

Process Title:	QMS Scope	Process control number and revision number:	QMP4.3 Rev 13
Department:	Organisational Statement	Effective date:	26/06/2026
Approval:	Trevor Freestone	1st Issue date:	07/06/2010

1. Scope of the Quality Management System:

The Quality Management System (QMS) applies to the management and execution of civil engineering projects specializing in roads, earthworks, civil works, civil structures and associated infrastructure activities. It further applies to the manufacture and supply of asphalt, bituminous surfacing products and emulsions, as well as the provision of plant hire, fleet management and maintenance services for construction vehicles and plant.

The QMS is designed to ensure consistent delivery of products and services that meet customer, statutory, regulatory and applicable contractual requirements while promoting continual improvement and customer satisfaction.

2. Vision and Mission:

2.1 Vision

To be a recognised leader in the civil engineering, road construction and earthworks industry by consistently delivering high-quality infrastructure solutions, maintaining competitiveness, and achieving sustainable productivity.

We remain committed to developing our employees, supporting the communities in which we operate, and creating long-term value for all stakeholders.

2.2 Mission

To maximise our capacity as a leading civil engineering contractor through sustainable growth, effective leadership, operational excellence and compliance with applicable requirements.

We are committed to delivering quality workmanship, maintaining strong client relationships, developing our people, and continuously improving our processes to ensure long-term business sustainability and customer satisfaction.

3. Boundaries and Applicability of the Quality Management System:

Management determines the boundaries and applicability of the Quality Management System in accordance with ISO 9001:2015 (Amendment 1:2024-02) by considering:

- The internal and external issues referred to in Clause 4.1.
- The needs and expectations of relevant interested parties referred to in Clause 4.2.
- The products and services provided by the organisation.
- Applicable statutory, regulatory and contractual requirements.
- Risks and opportunities that may affect the intended outcomes of the QMS.
- The organisation's commitment to customer satisfaction and continual improvement.

The documented scope of the Quality Management System is maintained as documented information and shall be reviewed annually by circulation to relevant management personnel for review, comments and input. The scope shall also be reviewed whenever significant organisational changes occur that may affect the applicability, boundaries or effectiveness of the Quality Management System. Any required changes shall be evaluated, approved and incorporated through the document control process.

3.1 Fixed Locations Included Within the Scope:

The following permanent facilities and associated activities form part of the certified Quality Management System:

Head Office – 9 Yster Street, Ladine Polokwane.

The following entities and functions are included within the scope:

- Hillary Construction
- Polokwane Surfacing
- AmPlant

Activities include:

- Management and control of civil engineering projects specialising in roads, earthworks, civil works, civil structures and associated infrastructure activities.
- Fleet management and maintenance of construction vehicles and plant.
- Administrative, management, procurement, quality and support functions.

Plot 22 Palmietfontein in Polokwane.

The following entities and functions are included within the scope:

- AmPlant
- Polokwane Surfacing

Activities include:

- Asphalt production and supply.
- Logistics management.
- Fleet and plant-related functions.
- Associated operational and support activities.

3.2 Temporary Construction Sites Included Within the Scope:

All temporary project sites where the organisation performs activities covered by the certified scope are included within the Quality Management System.

These sites are managed and controlled in accordance with the requirements of the QMS and applicable contractual, statutory and regulatory requirements.

Activities performed at temporary sites include but are not limited to:

- Road construction.
- Earthworks.
- Civil works.
- Civil structures.
- Asphalt surfacing and associated infrastructure activities.

The specific scope of work at each project site is defined by the applicable contract or tender documentation.

3.3 Non-Applicable Requirement

Clause 8.3 – Design and Development of Products and Services has been determined as not applicable to the organisation.

The organisation undertakes construction, manufacturing and related services based on customer specifications, contract requirements and designs provided by clients, consulting engineers or other authorised parties.

The organisation does not perform design or development activities relating to the products or services provided.

This exclusion does not affect the organisation's ability or responsibility to consistently provide conforming products and services that meet customer, statutory, regulatory and contractual requirements.

Appendix & Record Control:

Document Name:	Document Number:	Document Owner:	Retention Period:	Disposition:
N/A	N/A	N/A	N/A	N/A